



RATHMORE GRAMMAR SCHOOL

Principal: Dr Arthur Donnelly BSc, PhD, PGCE, PQH

November 2023

Dear Applicant

Application for the Position of Caretaker

Thank you for your interest in this position at Rathmore.

Please ensure that the application form is fully completed and signed. We particularly require full details of your qualifications and your employment history since leaving school. References should **not** be sent at this stage. CV's must not be included and will not be accepted. Only those applicants whose qualifications and experience, on the basis of the information given in the application form, appear to match the requirements of the School will be selected for interview.

Please ensure that the Monitoring Questionnaire is enclosed in a separate envelope addressed to the Monitoring Officer. This should then be sent, together with the completed application form, to the Principal's PA.

The closing date for the receipt of applications is **4.00 pm on Friday 24 November 2023.**

Yours faithfully

Ms Donna Magee

Bursar